

Minutes from the Town of Trenton Town Board Meeting

Date and Time: July 3, 2007 – 7:00 P.M.

Place: Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095

Present: Chairman Joe Gonnering, Supervisor John Norman, Supervisor Ed Doerr, Town Clerk Barbara Davies, Treasurer Monica Diaz, Deputy Clerk/Treasurer Cindy Komro.

Prior to the Meeting, notice was properly posted on the Town Bulletin Boards and mailed to the West Bend Daily News and WBKV AM/FM.

Chairman Gonnering called the Meeting to order at 7:00 P.M.

Chairman Gonnering asked the citizens in attendance to join in saying the Pledge of Allegiance.

Approval of Minutes – Town Board Meeting of June 19, 2007:

It was moved by John Norman and seconded by Joe Gonnering to approve the Minutes of the Town Board Meeting of June 19, 2007. Carried unanimously.

Comments and Questions from the Audience:

None.

Accept/Review Agenda:

It was moved by Ed Doerr and seconded by John Norman to approve the Agenda as presented.

Status Update - Employee Handbook:

Cindy Komro handed out outlines of some suggested information to be included in a handbook. Discussion followed. Time will be needed to supply the details on current policies and procedures before the handbook can be compiled. It was moved by Ed Doerr and seconded by John Norman to table the employee handbook to the first Town Board meeting in August to allow everyone time to review current policies and get the information back to Cindy. Carried unanimously.

Status Update – Employee Vacation Policy:

Ed Doerr suggested starting with the policy for Lance Unger, the Town's newest employee. Following discussion, it was moved by Ed Doerr and seconded by John Norman to grant Unger two weeks' vacation for 2007. Carried unanimously. Discussion followed on the policy to be followed for full time employees, such as 3 weeks at 10 years of employment, 4 weeks at 20 years of employment. The Town Board Members asked that this matter be tabled to the first Town Board meeting in August to allow consideration of the future policy in conjunction with compilation of the handbook.

Park Seeding & Park Equipment:

Lance handed out copies of a bid from Scott's Landscape Inc. for weed treatment and seeding in the new Town park on Beck Lane (Stockhausen Park). It was moved by Ed Doerr and seconded by John Norman to approve the bid in the amount of \$7225, to be paid from the Park Fund. Carried unanimously.

The Board then reviewed Unger's proposal for two sets of park equipment: one set for Stockhausen Park, one for the Town Park behind the Town Hall. Discussion followed. Ed Doerr asked how long it would take to get the equipment if it is ordered now. Unger will check. Doerr also suggested doing the work in two stages: Stockhausen Park now, then the Town Hall Park next year. This would allow time to see if the equipment at Stockhausen Park works well for the children in the area, and the sports activities in the Town Hall Park are

nearly concluded for the year. It was moved by John Norman and seconded by Ed Doerr to approve purchase of the equipment for Stockhausen Park, using existing Park Fund monies. Carried unanimously.

Preliminary Discussion - Capital Purchases:

Jim Wollner reported that past practice has been to replace snowplows after 10 years of service. Two of the snowplows will be 10 years old in 2008. Lengthy discussion followed on the trucks, plow equipment, and lead time needed to order the equipment. Ed Doerr asked Jim Wollner to get quotes on the trucks and plow equipment and report back for the first meeting in August.

Issuance of Bartender Licenses:

It was moved by John Norman and seconded by Ed Doerr to approve issuance of Operator's (bartender) Licenses to Tracy Jannette and Kerianne Ostrowski. Carried unanimously.

Plan Commission Recommendations:

None.

Review of Annexation Petitions:

None.

Reports:

Jim Wollner reported that the ditching, parking lot and walkway have been completed in Stockhausen Park on Beck Lane.

Cindy Komro reported that she has been working on the employee handbook and has begun to gather articles for the fall newsletter.

Monica Diaz reported receipt of the state fire protection grant, which will be paid to the Newburg Fire Department.

Barb Davies reported that there would be four elections in 2008, beginning with the 2/19/08 Presidential Preference Primary. The County Clerk is recommending the purchase of new optical scan machines for the 2008 election, as the current machines are quite old.

Chairman Joe Gonnering reported receipt of a suit from the Village of Newburg re: the rezoning of the Carmody property. Discussion followed.

Supervisor Ed Doerr had nothing further to report.

Supervisor John Norman asked that a "reserved" parking space be designated for Cindy Komro.

Payment of Bills:

It was moved by Ed Doerr and seconded by John Norman to pay bills totaling \$88,851.99, and payroll of \$12,949.21. Carried unanimously.

Other business.

None.

Consideration of any Preliminary Plat or any Final Plat which may be submitted pursuant to Chapter 236, Wisconsin Statutes:

None.

Action on Authorization Allowing Town Officials to Attend Seminars:

None.

Action on any Ordinance, Resolution, Report or Recommendation already Pending Before the Town Board:

None.

Adjournment:

It was moved by Ed Doerr and seconded by John Norman to adjourn the Meeting at 7:55 PM. Carried unanimously.

Respectfully submitted,

Barbara J. Davies

Town Clerk

Affidavit of Posting:

These Minutes were posted on the Town of Trenton Town Hall Bulletin Board at 1071 STH 33 East, West Bend, WI on Friday, July 13, 2007.

Barbara J. Davies, Town Clerk