

Minutes from the Town of Trenton Town Board Meeting

Date and Time: October 16, 2007 – 7:30 P.M.

Place: Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095

Present: Chairman Joe Gonnering, Supervisor John Norman, Town Clerk Barbara Davies, Treasurer Monica Diaz, Deputy Clerk/Treasurer Cindy Komro, Town Attorney Deb Hoffmann, Building Inspector Frank Mayer.
Excused, out of town: Supervisor Ed Doerr.

Prior to the Meeting, notice was properly posted on the Town Bulletin Boards and mailed to the West Bend Daily News and WBKV AM/FM.

Chairman Gonnering asked the citizens in attendance to join in saying the Pledge of Allegiance.

Chairman Gonnering called the Meeting to order at 7:30 P.M.

Approval of Minutes – Town Board Meeting of October 2, 2007:

It was moved by Joe Gonnering and seconded by John Norman to approve the Minutes of the October 2, 2007 Town Board Meeting. Carried unanimously.

Comments and Questions from the Audience:

None.

Accept/Review Agenda:

It was moved by Joe Gonnering and seconded by John Norman to approve the agenda with the following change: move agenda item #10, Plan Commission Recommendations, to agenda position number 4. Plan Commissioner Mike Bykowski is present to report to the Board. Carried unanimously.

Plan Commission Recommendations:

Mike Bykowski told Gonnering and Norman that the Plan Commission had asked him to review the Housing Element of the SmartGrowth comprehensive plan currently being prepared with Washington County and neighboring municipalities. Trenton appears to be in about in the middle of the field among the participants. The Town has the most comprehensive zoning ordinances among the Township participants. Bykowski said that the Town does not have any specific low-income or elderly housing, but it is the Plan Commission's recommendation that such housing be sited with close access to municipal areas. Bykowski said it would be hard to plan for this until Trenton has firm boundary agreements with its bordering city and village neighbors. Discussion with the Board members, Mayer, and Attorney Hoffmann followed.

Frank Mayer stated that the Plan Commission has recommended that the current uses allowed in the Industrial Park remain as stated in the ordinances. An inquiry had been received from a recreational/retail business considering relocation.

J

Appointment of Election Inspectors:

It was moved by John Norman and seconded by Joe Gonnering to appoint Karen Stangl an election inspector for the period ending December 31, 2007. Carried unanimously.

Email Retention Policy:

Joe Gonnering said that Washington County has an extensive email retention policy. Lengthy discussion followed about what types of email – junk, simple notices about ballot pickup, etc. – should be retained. Cindy Komro asked if CD storage would be an option to paper printouts. Gonnering gave Komro a copy of the County

policy. Komro will report back to the Board November 5, 2007. In the meantime all emails except junk advertising are to be printed out and filed in one of the two-drawer cabinets in the office.

Adoption of Ordinance 2007-10-01, Drug Paraphernalia:

It was moved by John Norman and seconded by Joe Gonnering to approve adoption of Ordinance 2007-10-01, Drug Paraphernalia. Carried unanimously.

Stormwater Management Agreement – Bruce Muckerheide:

Engineer Burt Naumann has made several corrections to the legal description. Attorney Hoffmann will coordinate the correction with Washington County Planning and Parks, which has already approved the agreement. It was moved by John Norman and seconded by Joe Gonnering to table final approval to the Town Board Meeting of 11/5/07. Carried unanimously.

Closed Session:

7:55 PM:

It was moved by John Norman and seconded by Joe Gonnering to adjourn into closed session pursuant to Wisconsin Statutes Sec. 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved". Carried unanimously.

Reconvene into Open Session:

It was moved by John Norman and seconded by Joe Gonnering to reconvene into open session at 8:20 PM. Carried unanimously.

Plan Commission Recommendations:

Moved to Agenda item #4 above.

Review of Annexation Petitions:

None.

Reports:

Cindy Komro reported that she has recruited a greeter for elections. Komro handed out expense reimbursement forms for employees to use, including a form for mileage reimbursements. Komro will be attending an Employee Handbook workshop at UWM on 10/18/07. The pollbook has been printed for reference in issuing absentee ballots for the 11/6/07 election.

Frank Mayer reported that he expects to receive a building permit application for a home, bringing the total to around 13 new home permits for the year.

Monica Diaz reported that she is starting to prepare for the 2007 property tax season. State Bank of Newburg is again willing to collect Town taxes. TM Solutions will stuff and mail out the bills for the same price as last year.

Barb Davies reported that the new voting machine has arrived. A meeting of pollworkers has been scheduled for 10/26/07. Budget work will proceed based on state aids being equal to 2007 aid amounts due to the lack of a state budget.

Attorney Hoffmann had nothing further to report.

Chairman Joe Gonnering reported attendance at the intergovernmental workshop. Topics of discussion included boundary agreements, shared services, and shared revenues. Correspondence has been received re: the Washington County Subdivision Code.

Supervisor John Norman reported that he had enjoyed a great vacation in Wyoming.

Payment of Bills:

It was moved by John Norman and seconded by Joe Gonnering to pay bills totaling \$123,996.37 and payroll of \$11,789.74. Carried unanimously.

Other Business:

A request for assessment information has been received from WireData. Attorney Hoffmann will respond.

Consideration of any Preliminary Plat or any Final Plat which may be submitted pursuant to Chapter 236, Wisconsin Statutes:

None.

Action on Authorization Allowing Town Officials to Attend Seminars:

None.

Action on any Ordinance, Resolution, Report or Recommendation already Pending Before the Town Board:

None.

Adjournment:

It was moved by John Norman and seconded by Joe Gonnering to adjourn the Meeting at 9:06 PM. Carried unanimously.

Respectfully submitted,

Barbara J. Davies
Town Clerk

Affidavit of Posting:

These Minutes were posted on the Town of Trenton Town Hall Bulletin Board at 1071 STH 33 East, West Bend, WI on Friday, October 19, 2007. Barbara J. Davies, Town Clerk