

Minutes from the Town of Trenton Town Board Meeting

Date and Time: March 3, 2009 – 7:30 P.M.

Place: Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095

Present: Supervisor Ed Doerr, Supervisor John Norman, Town Clerk Barbara Davies, Treasurer Monica Diaz, Deputy Clerk /Treasurer Cindy Komro, Town Attorney Deb Hoffmann. Excused: Chairman Joe Gonnering.

Prior to the Meeting, notice was properly posted on the Town Bulletin Boards and mailed to the West Bend Daily News and WBKV AM/FM.

Pledge of Allegiance:

Supervisor Doerr invited all in attendance to join in saying the pledge of allegiance prior to the meeting.

Supervisor Doerr called the Meeting to order at 7:30 P.M.

Approval of Minutes – Town Board Meeting of February 17, 2009:

It was moved by John Norman and seconded by Ed Doerr to approve the Minutes of the February 17, 2009 Town Board Meeting. Carried unanimously.

Comments and Questions:

None.

Accept/Review Agenda:

It was moved by John Norman and seconded by Ed Doerr to accept the Agenda as presented. Carried unanimously.

Opening of Bids, 2009 Lawn Care; Possible Bid Award – 2009 Lawn Care:

Supervisor Doerr read the bid notice published in the West Bend Daily News and posted at the Town's three posting sites. Doerr counted the envelopes submitted. There were 11 envelopes. Doerr opened the first envelope, and it was an IT survey, not a bid. The remaining ten envelopes contained bids as follows:

Bob's Services LLC, \$325

Artistic Lawn Care, \$330

Cedarburg Landscaping, \$331

Swan's Lawn Maintenance LLC, \$340

Brant's Lawn Care, \$396

Cedar View Lawn Services LLC, \$405

Kevin's Lawn Care LLC, \$424.75

Town & Country, \$460

Viking Brothers, \$620

Global Landscape Management, \$645

The bids were opened in random order and were not totaled or ranked from lowest to highest. Due to the number of bids submitted, Doerr asked Cindy Komro to take the bids into the office and summarize them on an Excel spreadsheet from lowest to highest, and stating whether each bid met the insurance requirements specified in the bid notice.

Doerr asked that the Board move on to agenda items 5 and 6 while Komro compiled the bid results.

Approval of January 2009 Bank Statement Reconciliations:

Monica Diaz handed out the bank statements for all accounts for January 2009, noting that the Quickbooks bank reconciliation is behind each of the bank account statements. It was moved by John Norman and seconded by Ed Doerr to approve the January 2009 bank reconciliations. Carried unanimously.

Appointments to the Plan Commission, Terms 4/1/09-3/31/11:

It was moved by John Norman and seconded by Ed Doerr to appoint Mike Bykowski and Scott Schweizer to two-years terms on the Plan Commission commencing 4/1/09. Carried unanimously.

Plan Commission Recommendations:

None.

Annexation Petitions:

None.

Reports:

Jim Wollner asked when the annual road tour should be scheduled. Wollner asked for a date prior to 4/21/09 if possible. Discussion on possible dates followed.

Monica Diaz reported that she is closing out the Town's records on property tax collections for the collection period ended 1/31/09. 4 kennel applications have been received and forwarded to the Police Department for inspection. Ed Doerr asked for an estimate of the total percentage of levied property tax paid through 1/31/09. Diaz said it would probably be about 75% of the total.

Barb Davies reported upcoming events: Spring Election 4/7/09; Annual Meeting 4/14/09; Public Hearing for the Comprehensive Plan, 4/21/09.

Attorney Hoffmann reported that the Town's brief on Deerprint (case appealed by Newburg) is due Friday. Work on the Deer View case is nearly complete. Zellmer case mediation is set for 3/16/09.

Cindy Komro reminded everyone that the deadline for spring newsletter articles is 3/15/09.

Ed Doerr had nothing further to report.

John Norman reported receipt of correspondence from Charter Cable regarding its Chapter 11 bankruptcy filing. Norman said he had called AT&T but had received no response regarding its "Uverse" offering.

Return to 2009 Lawn Bids:

Cindy Komro presented the tabulated bids to Supervisors Doerr and Norman. The Board reviewed the bids. Bob's Services LLC is the low bidder. It was moved by John Norman and seconded by Ed Doerr to accept the bid of Bob's Services LLC. Carried unanimously.

Payment of Bills:

It was moved by John Norman and seconded by Ed Doerr to approve for payment bills in the amount of \$39,554.21 and payroll of \$20,003.26. Carried unanimously.

Other Business:

None.

Consideration of any Preliminary Plat or any Final Plat which may be submitted pursuant to Chapter 236, Wisconsin Statutes:

None.

Action on Authorization Allowing Town Officials to Attend Seminars:

None.

Action on any Ordinance, Resolution, Report or Recommendation already Pending Before the Town Board:

None.

Adjournment:

It was moved by John Norman and seconded by Ed Doerr to adjourn the Meeting at 8:21 PM. Carried unanimously.

Respectfully submitted,

Barbara J. Davies

Town Clerk

Affidavit of Posting:

These Minutes were posted on the Town of Trenton Town Hall Bulletin Board at 1071 STH 33 East, West Bend, WI on March 6, 2009. Barbara J. Davies, Town Clerk